

**Sunapee Green-up Day 2009**  
**2 May - 9 to Noon** (Rain date 3 May)  
[www.sunapeegreenupday.com](http://www.sunapeegreenupday.com)

Organizational Meeting #4 -31 March 2009

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Present: Tony Bergeron, Rhonda Gurney, Donna Gazelle, Joan Chandler, Barbara Chalmers  
From: Barbara Chalmers

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The following is a summary of the planning discussion held at Town Hall meeting room:  
Meeting #3 Minutes: Accepted unanimous vote.

**Event Organization**

- a. Zone Captains Meeting: Donna has an organizational meeting next week w/ captains. Tony gave copies of maps to Donna for zone captain packets.
- b. Safety: Waiver text is approved by Town Manager.
  - Checklist: Barbara will send out up-dated safety checklist for David to post on website and Donna to copy for zone captain packets. **Action by Barbara**
  - Pinnies: Tony reported county has about 30, he has about 15, SFD has some. Team captains will need to be sure to get them returned. Tony to pick up. **Action by Tony**
  - Road safety signs: **Action by Tony**
- c. Sign-up: ID band: Tony to confirm wrist ribbon OK with Donna N. **Action by Tony**  
Tony will find from Donna N if Town has a littering ordinance. **Action by Tony**  
Print a few copies of registration form and leave off at Town Hall lobby. **To Do**
- d. School Participation: No update.
- e. Recycling: Estimate 800 bags needed, get 1000 if possible, can return what we don't use. 2 colors needed.
- f. Location for Registration & Picnic: Tony confirmed: Morning registration at Highway Garage. Noon Picnic at Harbor bandstand.

**Volunteer Commitments & Needs**

- a. Web-site: Waiver form and revised safety list can be posted. Rodney Chandler confirmed as captain of south zone. **Action by David**
- b. Food & Donations: Kathy's report is pending on use of Lions Club wagon, update on donations **Action by Kathy**
- c. PR Goal: Flyers, banner, sign boards, radio promo, web, posters up within 10 days!
  - Flyer / Poster: Rhonda & Sharon Thielicke will finish the flyer before the end of this week and email a copy to Joan **Action by Rhonda**
  - Banner: Tony covered lettering cost. Rhonda to pick up. **Action by Rhonda**
  - Newspapers: Will run articles. Need letters to editor too. **Need writers**
  - Joan to ask about free Shopper ad. **Action by Joan**
  - Joan to get flyer in school notice packets. **Action by Joan**
  - Joan to contact person about listing event on high school reunion web page.
  - Sandwich Board Signs: Joan to paint event signs for 4 sandwich boards. Contact website & phone # at Highway Dept. **Action by Joan**
- d. Sullivan Co Inmate help: Will sort recycled items into Transfer Station bins on a different day to save recycling cost. Tony will coordinate with correctional department contact person. **Action by Tony**

Meeting adjourned: 7:30 PM. **Next Meeting: 14 April at 6:30 PM at Town Hall**